

# Friends of The Down Cemetery Risk Assessment

This risk assessment identifies potential risks and precautions that a volunteer must be aware of and may encounter on a site visit to The Down Cemetery. Volunteers must read this assessment before conducting any work on behalf of the Friends Of The Down Cemetery

<b>Hazard</b>	<b>Risk</b>	<b>People at Risk</b>	<b>Risk rating(low, Medium, High)</b>	<b>Precautions/ controls</b>	<b>Risk after controls(low, Medium, High)</b>
<b>Adders</b>          <b>Slow Worms</b>	Poisoning, allergic reaction, paralysis, death	All site users	Medium	Take care to look at the ground when kneeling or placing your hands on the ground. Wear stout boots. Take extra care when lifting debris from the ground Take care not to harm other protected species such as slow worms	Low
<b>Stings and Bites</b>	Diseases, allergic reactions	All site users	Medium	Wear long trousers and long sleeved shirts. If allergic to stings, bring medication to site.	Low
<b>Traffic</b>	Collision with Vehicles	All Site users	Low	Take care when walking near road, wear high visibility waistcoat	Low
<b>Lone Working</b>	Lack of assistance in case of emergency	All site users	Medium	NEVER WORK ALONE	Low

<b>Nettles and thorny plants</b>	Eye injuries, lacerations, cuts, infections	All Site users	Medium	Always where gloves when dealing with these items. Disinfect any lacerations or scratches. Wear eye protection if necessary	Low
<b>Exposure to sun</b>	Sun Burn	All site users	High	Apply sunscreen. Wear appropriate clothing. Plan regular breaks in the shade. Keep hydrated	Medium
<b>Stormy Weather</b>	Lightning strike, high winds causing branches to fall		Medium	Do not work in stormy weather	Low
<b>Cold</b>	Hypothermia	All site users	Low	Wear appropriate clothing	Low
<b>Heat</b>	Exhaustion, dehydration	All site users	Low	Drink plenty of water, plan regular breaks	Low
<b>Slips/Trips</b>	Physical injury, death	All Site users	Medium	Watch out for items concealed in undergrowth. Wear appropriate footwear. Volunteers to take care on uneven ground	Medium
<b>Using Garden Tools</b>	Cuts, laceration	Volunteer workers	Medium	Always wear gloves when working. All volunteers familiarize themselves with safe use of tools before starting work	low

<b>Weils Disease Lyme Disease</b>	Nausea, headaches rash, fever	All site users	Low	Keep cuts covered, wear protective clothing (gloves) always wash hands after working and before eating. Once home check for and remove any ticks. Volunteers are advised to visit GP if they have concerns about illness following Cemetery working	Low
<b>Falling Grave Stones</b>	Crushing injuries, Death	All Site Users	Low	Always check monuments and stones are secure before starting work	Low

Volunteers to have easy access to a charged mobile phone in case of an emergency

- In case of emergency dial 999
- Postcode for emergency vehicles is BA14 7NJ access via The Down Cemetery, Trowbridge.
- Nearest minor injuries unit is Trowbridge Hospital, Adcroft Street, Trowbridge BA14 8PH. Tel 01225 711329
- For x-rays out of office hours use RUH, Combe Park, Bath, BA1 3NG. Tel 01225 428331

*Please remember that we are working in a cemetery so always be respectful to Graves, Monuments and people visiting the Cemetery.*

**NEVER WORK ALONE**